

**NOTICE  
TOWN OF FIFIELD  
SPECIAL BOARD MEETING  
HR TRAINING  
6/22/2023 at 6:00pm**

The FIFIELD TOWN BOARD will hold a special meeting on **Thursday, June 22<sup>nd</sup>, 2023** at the Fifield Town Hall, N13935 Ridge Ave, Fifield WI. This meeting is open to the public pursuant to Wisconsin Statutes, Chapter 19, Subchapter V (Open Meeting Law).

**AGENDA**

**Call to Order, Pledge of Allegiance and Roll Call**

**Verification of Public Posting**

**Description of Fifield's HR Program and Functions**

**Review Progress on List of Goals / Projects Created in 2019**

**Discuss Completion of Goals / Projects List**

**HR's Comments on Board Responsibilities / Involvement**

**Review / Discuss / Approve Fire and EMS Policies and Procedures**

**Set Timeline for Distribution of P & P Document to Fire and EMS Personnel**

**Discuss Other Documents / Training from HR to Fire / EMS 1 & 2**

**Schedule Follow-Up HR Training with Board, Optional**

**Adjourn**

\_\_\_\_Posted 06/16/2023\_\_\_\_\_

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By Kelly E. Kleinschmidt Clerk/Treasurer

Posted on the Town's website <http://www.tn.fifield.wi.gov> and at:  
Fifield Town Hall, N13935 Ridge Ave  
Fifield Post Office  
Pike Lake Fire Hall, Shady Knoll Rd

**Please advise prior to the meeting if you require special accommodations due to a disability**